



FOUR ENGLISH WEBINAR



**WORK SMARTER TO MAXIMIZE YOUR SKILLS
AND
APPLY THEM IN LOGISTICS AND SHIPPING**





EMOTIONAL INTELLIGENCE

Uncovering the power of emotional intelligence in leadership

CEF Level
from
B1.0

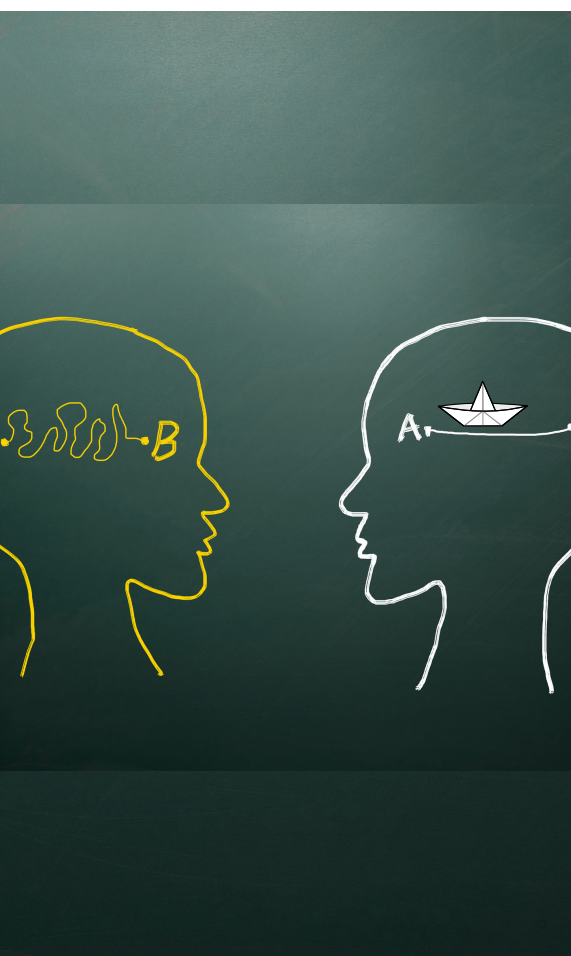
Working in today's world can be stressful. Emotional intelligence (known as EI) is a vital skill for interpersonal communication in the workplace.

EI is the ability of understanding, appropriating, and managing your emotions positively to relieve stress, empathize with others, overcome challenges, effectively communicate, and resolve conflicts.

Emotional Intelligence helps you to build strong business relations in the office and succeed at work as well as enhance your coping skills.

This webinar introduces the participants to base concepts related to the amazing world of EI and how they can work in your professional life.

Wednesday 01/02/2023 (11.00 - 13.00)



NON-VERBAL COMMUNICATION

Understanding what isn't being said

CEF Level
from
B1.0

George Bernard Shaw said, "The single biggest problem with communication is the illusion that it's taken place". We miss important information a lot of the time and it is largely because we don't know what to look for and we do not slow down enough to connect with others. Effective communication on the job includes a clearly articulated message coupled with appropriate nonverbal signals to reinforce that message. Personal interactions with colleagues, management, suppliers and clients rely heavily on nonverbal communication where it plays a major role in clearly portraying the meaning of the message given, and accurately interpreting the message received. This webinar will begin to touch on some of the important skills to learn for your own non-verbal communication, what is your body really saying, and the knowledge to understand what others are really saying.

Wednesday 08/02/2023 (11.00 - 13.00)



CONFIDENT & CONCISE COMMUNICATION

Creating strategies for confident communication in English

CEF Level
from
B1.0

Understanding the importance of conciseness in communication and practicing how to switch from complex to concise communication is essential for today's working world and vital for any working team. Effective communication is the number one key skill to business as we learn how to apply the KISS method of communication while, at the same time, understand how ethos, logos, and pathos connect to persuasion. We will look at 5 strategies to build confident communication in English. What a great way to begin to know when to apply these concepts to your messages to make your business communication more effective!

Wednesday 15/02/2023 (11.00 - 13.00)



VIRTUAL MEETINGS IN ENGLISH

Participating and managing virtual meetings in English successfully

CEF Level
from
A2.2 - C2

It's time for remote working, which in turn means virtual meetings. Improve how to adapt to a new way of working and become more efficient and effective. Meetings need structure so participants can bounce ideas off each other, hold constructive discussions about projects or problems and decide what steps to take to complete a project without wasting time or resources.

Videoconferencing helps you to connect and feel part of the business, particularly when you're working from home or outside the place of business. This webinar will help you learn the best way to run virtual meetings for or with your staff but also to stay in touch with clients and keep them on board.

Wednesday 22/02/2023 (11.00 - 13.00)



All seminars will be held online

PARTICIPATION FEES:

**FOR
ASSAGENTI
MEMBERS**

€ 50 + IVA

each person per webinar

FOR NON-MEMBERS

€ 90 + IVA

each person per webinar

€ 350+ IVA

**each person for the entire seminar
package**

TO SIGN UP:

Complete the attached registration form NO later than
the week before the start of the choosen webinar

TO CONTACT US:



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